



10/29/2024

NOTICE OF JOB BID

THE POSITION FOR ONE OR MORE

SKILLED LABORER SERVICES –
(Street & Alley, Cemetery & Garbage)

See attached position description

CITY SERVICES – STREET & ALLEY DEPARTMENT
CITY OF JACKSON, OHIO

The hourly rate of pay for a new hire is between \$18.57 and \$23.21 per hour, depending on meeting qualifications, experience, education, skill, and knowledge.

POSTING TO BE COMPLETED AT

4:00 P.M. TUESDAY, NOVEMBER 12, 2024

Respectfully Submitted,

David Swackhammer

Service Director

City of Jackson, Ohio

www.jacksonohio.us

JOB DESCRIPTION-SKILLED LABORER SERVICES (Street & Alley, Cemetery and Garbage)

General Purpose

The employee(s) will maintain the City's infrastructure, properties, facilities, accesses and sanitation services. Management will determine needs and direct personnel accordingly.

Essential Functions

This list is not exhaustive and may be supplemented as requires by changes in the position requirement.

1. Maintaining City streets and alleys, including:
 - a. Construction projects associated with Cities street, alleys and right-of-ways.
 - b. Blacktopping of City streets, including potholes and service repair.
 - c. Snow and ice removal
 - d. Street sign installation, repair, maintenance
 - e. Mows grass, trims weeds, rakes and collects leaves
 - f. Cleans and digs ditches
 - g. Paints street curbs
2. Maintains City parks and recreation facilities.
3. Maintains City residential and commercial garbage routes.
4. Maintains City Cemeteries.
5. Supports at the Maintenance Garage to cover days off and assist when the need arises and as deemed qualified.
6. May be required to perform various facility maintenance duties throughout City facilities and Parks when the need arises and as deemed qualified.
7. Adheres to all safety procedures and assists in identifying unsafe working conditions/hazards and reports immediately to their supervision.
8. Hours of work and work assigned could be adjusted as needed and is determined by supervision or administration.

Licenses/Certifications

- Required for consideration - Valid Ohio Commercial Driver's License – Class B required with airbrake endorsement, with additional endorsements accepted

Qualifications, Training, Experience and Education

*signifies preferred specific qualifications for department assignment.

- EDUCATION: High School Education or equivalent GED
- * Additional consideration will be given to individual having Formal Post-Secondary Education (2-year degree or Certifications) Auto Mechanics preferred pr verified hands on experience.
 - * Additional consideration will be given to individual having Formal Post-Secondary Education in Facility/Construction Maintenance-HVAC-Electrical-Plumbing preferred or verified hands on experience.
- EXPERIENCE: Desired - Heavy equipment, lawn care equipment, concrete construction, asphalt construction and general labor work.